

## Automatic Credit Card Billing Authorization Form

Please complete the Credit Card Information section below and sign the form. All requested information is required. Upon approval, we will automatically bill your credit card, and your total charges will appear on your monthly credit card statement. You may cancel this automatic billing authorization at any time by contacting us.

### Customer Information (To be completed by customer)

**Business Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

### Payment Information (To be completed by merchant)

**Frequency:**     Monthly     Yearly

**OR INVOICE #:** \_\_\_\_\_

**Start Billing on:**    Next Billing Cycle

**End Billing when:**    Customer provides written cancellation

### Credit Card Information (To be completed by customer)

Information Point Technologies accepts the following credit cards: Visa, MasterCard

**Credit Card Type:** \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_

**Expires:** \_\_\_\_\_

/

**CVC:** \_\_\_\_\_

(3 digit number on the back of card)

(For AMEX- 4 digit number on the front of card)

**Cardholder's name:** \_\_\_\_\_

**Cardholder's Billing Address (required):** \_\_\_\_\_

(as shown on credit card)

(credit card billing address)

**Customer's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

----- FOR INTERNAL OFFICE USE -----

Cust

MemTR

Auto CC

Mgmt

Web